



The Greencrafts Village at Glastonbury Festival 2020

STEWARD Application Information

We're seeking crew to volunteer as dedicated Greencrafts Village stewards in exchange for a Glastonbury Festival ticket. We welcome applications from both newcomers and people who have volunteered with us before. **Application deadline is February 27th 2020** (posted hard-copy only).

About the Role/Deal

- Hours/shifts worked - 20 hours altogether in exchange for 1 ticket. Wednesday to Sunday. 4 hours per day. Between 8pm-8am. Everyone should do a mixture of shift times. Stewards are never the only person on shift alone.
- Additionally, all stewards must help out following the Opening Ceremony on Wednesday Night (approx 1 hour).
- We will lead a team briefing on the evening of Tuesday 23rd. This is an opportunity to hear more about your role and to meet the team. The shift times will also be allocated then. All stewards must attend this briefing.
- Arrival - Sunday (21st), Monday (22nd) or Tuesday (23rd) June.
- Camping - Secure crew camping in Dragon Field (adjacent to The Greencrafts Village)
- Parking – A delivery/crew car park pass is available for each steward if needed. A limited number of onsite motorhomes/campervans may be accommodated.

Applicants need to be good communicators, be able to work well as part of a team, be friendly, punctual, positive and have the ability to be politely assertive.

Tasks include

- Safeguarding artwork/structures (eg: asking people not to climb on them)
- Being aware of how to gain help (first aid, security etc.)
- Recognising potential hazards and seeking help (eg: flag pole falling down)
- Assisting in prevention of overcrowding / invasion of an area
- Stopping unauthorised people entering craft pitches or back of house area
- Watching over crew / craft peoples equipment

Absolutely no alcohol or illegal drugs are to be consumed on, or immediately before being on shift or at training / briefings. No headphones or music while on shift.

Bring with you: sturdy shoes, waterproof jacket, high viz, torch, pocket notebook & pen, suncream & hat.



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STEWARD Application Form (complete 1 form per person)

| | |
|--|--|
| Name | |
| Address <small>(tickets will be posted here)</small> | |
| Occupation | |
| Email | |
| Mobile Number | |

| | |
|---|--|
| Could you tell us a little bit about yourself please? | |
| Have you been to Glastonbury Festival before? If so, when? | |
| Have you volunteered with us in Greencrafts before? What were you doing / when? | |
| Have you done any other stewarding (or similar) before? Please tell us where / when / tasks involved: | |

| | |
|---|--|
| <p>Can you tell us what skills you believe are useful for a steward to have?</p> | |
| <p>We'd really like to know what you feel you can bring to the team?</p> | |
| <p>Do you have any other experience that you feel could be useful?</p> <p>Please share details:</p> | |
| <p>Is there any other information you would like to share with us?</p> | |
| <p>Please supply us with contact details for a person who can vouch for you</p> | <p>Referees name:</p> <p>E.mail:</p> <p>Where are they based?</p> <p>Any other info:</p> |
| <p>Have you completed 1st aid, fire steward, health and safety or other (relevant) training?</p> <p>If yes, please give details (year etc) & attach copies of your certificates.</p> | |

PHOTOS PLEASE INCLUDE 2 RECENT PASSPORT SIZED printed PHOTOGRAPHS (HEADSHOTS) WITH FORM
 for your identity laminate and contact list, if your application is successful

Vehicle Details
 Please note, on-site vehicle passes are STRICTLY limited & can only be allocated to camper vans

| | | | | |
|--|---------|----------|---------------|---------------|
| Type of pass requested (please circle) | On-site | Delivery | Crew Car Park | please circle |
|--|---------|----------|---------------|---------------|

| | | | | | | |
|---|-----|--------|------|---------|-------|-----|
| Vehicle make/model (please circle nearest type) | Car | Pickup | Jeep | Transit | Truck | Bus |
|---|-----|--------|------|---------|-------|-----|

| | | | | |
|-------------------------------------|--------|-----|----------|--------|
| Fuel Type (please circle) | Diesel | Gas | Electric | Petrol |
|-------------------------------------|--------|-----|----------|--------|

Registration:

Colour & Length:

Drivers Name:

Drivers mobile tel:

| | | | |
|---------------------------------------|-----|----|---------------|
| Will this vehicle be lived in? | Yes | No | please circle |
|---------------------------------------|-----|----|---------------|

| | | |
|--|-----|----|
| If yes, is it a registered campervan with DVLC? | Yes | No |
|--|-----|----|

| | | |
|--|-----|----|
| Is the bed, sink & cooker fixed in? | Yes | No |
|--|-----|----|

| | | |
|--|-----|----|
| Is the gas bottle stored outside? | Yes | No |
|--|-----|----|

| | | |
|------------------------------|-----|----|
| Is it in a wire cage? | Yes | No |
|------------------------------|-----|----|

| | | |
|-----------------------------------|-----|----|
| Is it in a ventilated box? | Yes | No |
|-----------------------------------|-----|----|

| | | |
|------------------------------------|-----|----|
| Is a smoke detector fitted? | Yes | No |
|------------------------------------|-----|----|

| | | |
|--|-----|----|
| Will you commit to fitting your live-in and caravan with a smoke detector prior to the event? | Yes | No |
|--|-----|----|

| | | |
|--|-----|----|
| Will you commit to fitting your live-in and caravan with a carbon monoxide alarm prior? | Yes | No |
|--|-----|----|

| | | |
|--|-----|----|
| Is this vehicle towing a trailer? | Yes | No |
|--|-----|----|

| | | | |
|------------------------------------|----------|-----|---------|
| Please circle trailer type: | flat-bed | box | caravan |
|------------------------------------|----------|-----|---------|

Length of trailer:

Your camp footprint – Please draw a plan of items you are applying to bring to camp with + insert measurements

What would you bring? (circle) give quantity & size

- Yurt -
- Bell-tent / Tipi -
- Caravan -
- Trailer tent -
- Campervan -
- Small pop up tent -
- Medium size tent -
- Large family tent -
- Box trailer -
- Flat bed trailer -
- Other (detail) -

Depth in meters
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Width in meters

PLEASE NOTE

**Hard Copy Applications only. Post to: PO Box 13125
Bantry
County Cork
Ireland**

DEADLINE for receipt is: February 27th 2020

From outside of Ireland all letters need a Europe postage & an airmail sticker. Ordinary post only - NOT couriered/signed for, as this may delay receipt. Allow 5 working days for post to arrive.

CAMPING PITCH

Stewards will camp in the Dragon Field, adjacent to The Greencrafts Field. As this area is next to an arena it can be noisy. Back-of-house camping space is very limited and there is strictly no room for others to camp with you. Water is by shared stand-pipe and there's no electric available, and no 240V electrical equipment or generators are permitted. Camping may include caravans, trailer tents, tents and possibly live-in camper vans, depending on type and space availability. Camper-vans and caravans may be located separately to tents, and awnings from vehicles may not be allowed for H&S reasons. Trailers may be located separately back-of-house, and a lock can be useful. include full details of what you're applying to bring on application form. There may not be room for solar panels and windmills. Please tell us if you know others applying as stewards.

VEHICLE PASSES / PARKING

To gain access to the festival you'll need a vehicle pass. There are various types:

| | |
|-----------------------|--|
| An on-site | Diesel vehicles only, on-sites STRICTLY limited & can only be allocated to camper vans |
| A delivery | Time-limited drop-off and gains entry to crew car park. Works on trust, that you drive straight to the Greencrafts field, deliver within the timeframe, and move your vehicle to the car park without prompting. Please note - monitors are in place and keep us informed. |
| A crew carpark pass | Can access Greencrafts field after event on the Monday. Fair walk from Greencrafts field. |
| A public carpark pass | To gain access to the public car park, you can use any of the above passes |

Bicycles are permitted on-site and motor-bikes, scooters, three-wheelers and quads are not permitted

Bookings are made on the understanding that all crew will

- Not drive around the festival site. For access / exit, Keep to speed limits
- Bring everything you need when you arrive to site, as the event organisers do not want you driving in/out, causing extra on-site traffic/congestion

Register with GFEL stewards

Successful applicants need to register with GFEL stewards, through an online process, prior to the event

Volunteer Agreement

All stewards are required to sign the festival's Area Volunteer Agreement, and give their emergency contact details

TRADING

Stewards are not booked to or permitted to trade any items.

HEALTH & SAFETY

All stewards are required to provide by e.mail a risk assessment, within a timeframe prior to the event, to secure their tickets. Also to follow all Greencrafts and Glastonbury Festival's H&S guidelines.

Further items Crew are asked to bring to site

All stewards are responsible for the H&S of your camp area and currently need to bring the following to the festival site:

- A basic first aid kit (there will be trained 1st aiders onsite). A fire blanket, water bucket or fire extinguisher
- All live-in vehicles and caravans need to be fitted with carbon monoxide and smoke alarms
- All gas bottles stored outside need to be securely fixed in an upright position, by a wooden stake or similar
- Copies of all certificates as detailed in your application

What's banned?

Check Glastonbury website for updates on banned substances and materials

H&S Training

Training opportunities arise with Glastonbury Festival; please let us know if you're interested. (during & pre-event).

You may be asked to attend training once onsite

Clear up and Leaving site

All bookings are made on the understanding that everyone agrees to dismantle and clear their workspace, artwork area and camp space totally, by Tuesday after the event.

Correspondence

If you need to get in contact with us, we request you do by EMAIL at: thegreencraftsvillage@gmail.com

All applicants will be contacted with decisions by e.mail. Thank you for your interest